

**BOARD OF SELECTMEN  
MEETING MINUTES – March 9, 2015**

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7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

**MEMBERS PRESENT:** Dawn Rand, Chairman  
Jeff Amberson, Vice Chairman  
Leslie Rutan, Clerk  
Jason Perreault  
William Pantazis

\*Pledge of Allegiance

**APPROVAL OF MINUTES – FEBRUARY 23, 2015 REGULAR MEETING**

Selectman Amberson moved the Board vote to approve the meeting minutes of the February 23, 2015 regular meeting as submitted; Selectman Rutan seconded the motion; all members voted in favor.

**7:00 p.m. - SENATOR JAMES B. ELDRIDGE  
SENATOR HARRIETTE L. CHANDLER  
STATE REPRESENTATIVE DANIELLE W. GREGOIRE  
STATE REPRESENTATIVE HAROLD P. NAUGHTON**  
Discussion of Legislative Priorities.

In preparation for tonight's legislative update, letters were sent to the State Legislators advising them of Northborough's legislative priorities. At the request of the Board, Senators Chandler and Eldridge and Representatives Naughton and Gregoire were present. Also present in the audience were School Superintendent Christine Johnson, School Business Director Cheryl Levesque and Northborough School Committee member Patricia Kress.

Mr. Coderre reviewed the top three legislative priorities noted below and received full support of each from Senators Chandler and Eldridge and Representatives Naughton and Gregoire.

1. Chapter 90 Roadway Repair Funding
2. Increased funding to the State's Special Education Circuit Breaker Program
3. Other Post-Employment Benefits (OPEB) Legislation Reform

Senators Chandler and Eldridge and Representatives Naughton and Gregoire also noted their support of the need to focus on unfunded mandates.

School Superintendent Christine Johnson provided some additional comments and thanked Senators Chandler and Eldridge and Representatives Naughton and Gregoire for their support in addressing unfunded mandates related to school departments.

Following several questions and comments from Mr. Coderre and members of the Board, Mr. Coderre thanked the Legislators for coming in this evening and for always being attentive to the needs of Northborough.

**7:50 p.m. - ST. ROSE OF LIMA PARISH**

To consider an application for a One-Day Special License for Wine & Malt Beverages for premises located at 244 West Main Street.

Eileen Breeze was present on behalf of St. Rose of Lima Parish to request a One-Day Special Liquor License for their annual volunteer appreciation party. The event will take place on Saturday, March 21<sup>st</sup> between the hours of 6pm – 9pm.

The Police Chief, Fire Chief and Building Inspector have reviewed the application and recommend that it be approved.

Selectman Amberson moved the Board vote to approve the application for a Special One-Day License as submitted by St. Rose of Lima Parish for premises located at 244 West Main Street for their annual volunteer appreciation party on Saturday, March 21, 2015 between 6pm–9pm. Per the recommendation of the Alcoholic Beverages Control Commission, the license shall include the 24-hour period immediately before and after the event in order to allow for the proper delivery and disposal of all alcoholic beverages prior to and immediately following the event; and further that the license fee be waived; Selectman Rutan seconded the motion; all members voted in favor.

**7:55 p.m. - ANDREW DEWOLFE, 12-14 KING STREET**

To consider an application for a Class II License as submitted by Andrew DeWolfe of McFee & Newton Towing and Recovery Inc. Sales Division for premises located at 12-14 King Street.

Andrew DeWolfe was present on behalf of McFee & Newton Towing and Recovery, Inc. – Sales Division to request the Board's approval of a Class II License application for premises located at 12-14 King Street.

Mr. DeWolfe was granted a variance from the Zoning Board of Appeals (ZBA) on February 24, 2015 allowing for up to three (3) vehicles to be displayed for sale on the property located at 12-14 King Street providing that the vehicles not be displayed in the driveway or anywhere other than on the paved surfaces on the south side of the building identified as 14 King Street.

The Class II License application has been reviewed by the Fire Chief and Building Inspector, as well as Detective Sergeant Griffin as the Board's Licensing Agent. All recommend approval with the conditions as set forth by the Zoning Board of Appeals.

Selectman Rutan moved the Board vote to grant a Class II License to McFee & Newton Towing and Recovery, Inc. – Sales Division for premises located at 12-14 King Street pursuant to the February 24, 2015 Variance by the Zoning Board of Appeals (ZBA) allowing for up to three (3) vehicles to be displayed for sale on the property at any one time as shown on the parking plan dated February 25, 2015; and further providing that the vehicles will not be displayed in the driveway or anywhere other than on the paved surfaces on the south side of the building identified as 14 King Street.

**CLASS II LICENSE APPLICATION CONT . . .**

The Class II License shall not be effective and shall not be issued until the February 24, 2015 Variance granted by the ZBA – Case #15-07 becomes effective; Selectman Amberson seconded the motion; all members voted in favor.

**8:00 p.m. - KATHY JOUBERT, TOWN PLANNER  
JOHN CAMPBELL, COMMUNITY PRESERVATION  
COMMITTEE CHAIR**

Presentation on Town Meeting Warrant Articles - Request for Funding from the Community Preservation Fund.

Community Preservation Chairman John Campbell was present. Mr. Campbell informed the Board that nine articles, representing \$865,700 in CPA allocations, have been approved by the Community Preservation Committee for inclusion on the 2015 Annual Town Meeting Warrant. Three articles relate to work being done by the Historical Commission; two articles are for the Northborough Affordable Housing Corporation pertaining to the creation of affordable housing; two articles fall in the open space/recreation category and are funding for the Peaslee Elementary School playground and Northborough Youth Basketball Association for court repairs at the Peaslee and Zeh Elementary Schools; and two articles pertain to the administration of the Community Preservation Act.

Following the presentation, several comments and questions were heard by members of the Board. The Board extended their appreciation to Mr. Campbell and to all the members of the Community Preservation Committee.

**REPORTS**Jason Perreault

- No report.

William Pantazis

- Noted that the Interview Committee met with applicants for the Parks & Recreation Commission. See below for appointment.

Leslie Rutan, Clerk

- Announced that the Lincoln Street Building Committee has scheduled a public information session to be held at the Lincoln Street School on March 24<sup>th</sup> at 6:30pm. Interested residents are encouraged to attend and take advantage of an opportunity to tour the building and hear the latest status update on the project.

Jeff Amberson, Vice Chairman

- Attended the Rotary Club's Pancake Breakfast. Thanked the Rotary Club for all that they do to raise funds towards scholarships for high school seniors.
- Noted that the Senior Center will be celebrating their 5<sup>th</sup> year anniversary on Sunday, March 29<sup>th</sup> at 1pm.

Dawn Rand, Chairman

- Thanked Mr. Coderre for the recent status report on revolving funds. Requested a further breakdown for the revolving funds for the Recreation Department.
- Requested that the Board send a letter to the Applefest Committee requesting that the members of the Applefest Committee meet with Selectmen Chair Dawn Rand and Selectman Bill Pantazis as the Board's liaisons to the 250<sup>th</sup> Town Anniversary Committee, as well as Virginia Simms George as the 250<sup>th</sup> Committee Chair. The purpose of this request is to begin a collaborative effort by both committees when planning for the 2016 parade and fireworks events.
- Noted that the 250<sup>th</sup> Town Anniversary Committee has scheduled an informational meeting on March 24<sup>th</sup> at 7pm in the Selectmen's Meeting Room at Town Hall. Interested civic groups and residents are encouraged to attend.

John Coderre, Town Administrator

- Announced that Thursday, March 26<sup>th</sup> is Southborough & Northborough Unscheduled Day. Residents are asked to keep their calendars clear on this date in order to spend quality time with their families.

**APPOINTMENT TO THE PARKS & RECREATION COMMISSION**

Selectman Pantazis moved the Board vote to appoint Faith Stevens to the Park & Recreation Commission for a one-year term; Selectman Rutan seconded the motion; all members voted in favor.

**PUBLIC COMMENTS**

None

**CLOSE TOWN MEETING WARRANT**

Mr. Coderre informed the Board that Attorney Marshall Gould has requested that an article be added to the Warrant for the purpose of extending the area for which the five (5) site specific All Alcoholic Restaurant Licenses apply. The site specific licenses were approved at the 2006 Annual Town Meeting. The proposed extension will include Assessor's Map 108, Parcel 2 and requires approval from both Town Meeting and the Legislature. Mr. Coderre added that this request is in line with the previous proposals supported by the Board for the larger Northborough Crossing site.

Mr. Coderre reminded the Board that although the intent of the articles contained on the warrant cannot be changed, there remains some incomplete information and editing to be done by Town Counsel prior to release.

Selectman Perreault moved the Board vote to close the Town Meeting Warrant; Selectman Amberson seconded the motion; all members voted in favor.

**EXECUTION OF CEMETERY DEED A965**

Selectman Perreault moved the Board vote to execute Cemetery Deed A965; Selectman Pantazis seconded the motion; all members voted in favor.

**OTHER BUSINESS**

None

**8:25 p.m. - EXECUTIVE SESSION**

Selectman Pantazis moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (litigation and collective bargaining) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Board; Selectman Rutan seconded the motion; the roll call vote was taken as follows:

Perreault	“aye”	Amberson	“aye”
Pantazis	“aye”	Rand	“aye”
Rutan	“aye”		

Chairman Rand announced that the Board would return from Executive Session only to adjourn.

**ADJOURNMENT**

Selectman Amberson moved the Board vote to adjourn; Selectman Perreault seconded the motion; all members voted in favor.

Meeting adjourned at 8:40 p.m.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen

**Documents used during meeting:**

1. March 9, 2015 Meeting Agenda.
2. February 23, 2015 Meeting Minutes.
3. Information packet – Legislative Priorities.
4. Information packet – One-Day Special License.
5. Information packet – Class II License.
6. Information packet – CPC Presentation.
7. Town Meeting Warrant.
8. Cemetery Deed.